Charter of the Academic Affairs Committee

1. Purpose

The Academic Affairs Committee (AA Committee) is a standing committee of the University of Connecticut Board of Trustees. The primary purpose of the AA Committee is to provide strategic oversight and guidance around the academic enterprise of the institution.

2. Membership

The AA Committee shall consist of at least five members, appointed by the Board Chair. One member, upon annual vote of the full Board, shall serve as Committee Chair. Members shall serve at the pleasure of the Board Chair.

3. Responsibilities

The following matters must receive approval of the AA Committee before presentation to the Board for approval:

- **Approval Authority:**
    - Establishment, substantive modification, or closure of any degree-granting or certificate academic programs.
    - Re-appointment, tenure status, or promotion of tenure and non-tenure track faculty.
    - Establishment or modification of academic departments, schools or colleges.
    - Establishment of endowed chairs or professorships and the appointment of faculty thereof.
    - Granting of tenure at hire, sabbatical leaves, changes to the faculty consulting policy, and emeritus status.
- **Informational Updates:**
    - Updates on changes to the faculty consulting procedures and annual reports related to the faculty consulting program.
    - Updates on the establishment, renewal, closure, or naming of centers and institutes.
    - Updates on the naming of academic facilities, including departments, schools, colleges, etc.

- Updates on non-substantive modifications to academic programs, such as CIP-code changes, minor name changes, or modality changes.
- Updates and strategies on academic rankings.

4. Committee Representation

Members of the AA Committee shall serve as voting members of the University's Trustee-Administration-Faculty-Student (TAFS) Committee. By precedent, the Chair of the AA Committee often chairs TAFS.

5. Support

The Office of the Provost, or any office in successor or function, shall support the AA Committee by preparing agendas, materials, and other necessary documents in coordination with the Committee Chair.

6. Procedures

The AA Committee shall:

- Meet prior to each regular Board, unless the AA Committee Chair determines a meeting is not needed, and at other times deemed necessary by the Committee Chair.
- Follow the Board's rules of procedure.
- Maintain records of its meetings and activities.
- Report its findings and recommendations to the full Board of Trustees.

7. Term

The AA Committee shall continue in existence until it is dissolved or reconstituted by the Board of Trustees.

8. Amendment

This Charter may be amended by a majority vote of the full Board of Trustees.